

**SHREWSBURY ELECTRIC  
&  
CABLE OPERATIONS**

**COMMISSION MEETING**

**September 26, 2005  
7:00 PM**

**MINUTES**

**PRESENT: C. JEFFERSON, Jr., Chairman  
P. LYONS-GALLO  
R. LUTZ  
A. TRIPPI**

**ABSENT: S. DAVIS**

**OTHERS**

**PRESENT: T. JOSIE  
R. IACCARINO  
M. QUITADAMO  
T. DESILETS (Part-Time)**

**1. Approve Bill Schedules**

The bill schedules were reviewed and approved as presented.

**2. Election of Officers**

***A motion:***

***To nominate Clifford T. Jefferson Jr. as Chairman and Anthony Trippi as Clerk of SELCO's Commission was made by R. Lutz and seconded by P. Lyons-Gallo.***

***Without any further discussion, the motion was voted unanimously.***

### **3. Minutes – Light Commission Meeting – August 29, 2005**

*A motion:*

*To approve the minutes of the August 29, 2005 Light Commission meeting was made by R. Lutz and seconded by A. Trippi.*

*After a brief discussion, the motion was voted unanimously*

### **4. Meeting with the Board of Selectmen**

Following up their previous request to add Amendment 2.9 to the existing CATV Franchise Agreement, the General Manager and Light Commission met with the Board of Selectmen, the CATV Issuing Authority.

The Board of Selectmen voted unanimously to accept the addition of the Amendment to the CATV Franchise Agreement.

T. Josie presented a brief overview of the current situation regarding the high cost of energy and SELCO's planned 4.7% rate increase scheduled for October 1, 2005.

### **5. Financial Statements – July 2005**

#### **a. Electric**

P. Lyons-Gallo commented that the accounts payable balance seemed low and asked if the power bill was included. M. Quitadamo responded that he would investigate the situation further and get back to her.

After further discussion, the Electric July 2005 Financial Statements were accepted as presented.

#### **b. CATV**

After a brief discussion, the CATV July 2005 Financial Statements were accepted as presented.

## **6. Cash Statements – August 2005**

### **a. Electric**

T. Josie reported that the reason Cash is up from Budget is because of higher sales in July.

P. Lyons-Gallo commented on the Beginning August Cash Balance and the Ending July Cash Balance.

After additional discussion, the Electric August 2005 Cash Statements were accepted as presented.

### **b. CATV**

After a brief discussion, the CATV August 2005 Cash Statements were accepted as presented.

## **7. Power Supply Cost**

T. Josie reported that from a planning standpoint, with the termination of the Select contract, MMWEC was looking for replacement contracts when Hurricane Katrina occurred and the cost of natural gas and real time price of energy increased significantly. Now is not a good time to lock into a new contract.

## **8. MMWEC Restated Service Agreement – Vote Required**

T. Josie reviewed some of the proposed revisions of the original Service Agreement. There are no substantial changes but rather a redraft of the existing Agreement that limits changes to administrative issues only.

After further discussion,

***A motion:***

***To approve the change in MMWEC's Service Agreement consistent with the "Certificate" contained within the meeting package was made by C. Jefferson, Jr. and seconded by R. Lutz.***

***Without any further discussion, the motion was voted unanimously.***

## **9. Retransmission Consent Agreements**

T. Josie reported that he hired the law firm of Cinnamon Mueller, Chicago, to review and prepare marked up contracts for Retransmission Consent Agreements. Cinnamon Mueller is council to NCTC/ACA and represents many small cable operators on retransmission and other issues.

## **10. Operating Brief**

Highlights of the Operating Brief included the following:

- **Rolfe Ave. Substation Update** – The oil test was completed on the second cable and the results were fine. The test on the oil level alarm showed that the system was not functional. A replacement is being sought.
- **Telephone System** – A telephone system upgrade is being planned whereby SELCO will fund the entire project from the electric funds and the Town and schools will repay their shares over a period of time, approximately two to three years.
- **VOIP** – (Voice Over Internet Protocol) – The study for consideration of SELCO offering VOIP is near completion. Profit margins of this service are expected to be slim however SELCO must offer the service to stay competitive because other CATV providers are offering the service.
- **Internet Operations** – Slowed service was experienced 09/18/2005 that continued during the week due to the loss of one of the two Internet circuits servicing the Town ISP. Technical issues occurred whereby the “flop over” scheme did not operate as planned. These issues are being worked on.
- **Norton Anti-Virus** – The date to launch the program was originally scheduled for September 12 however problems arose as the system was being tested. The problems have been resolved to allow for easy download and installation although more testing is required. A new target launch date is October 4, which is also subject to change.

The next Light Commission meeting is scheduled for Monday, October 24, 2005.

***A motion:***

***To adjourn the Light Commission meeting was made by C. Jefferson, Jr. and seconded by R. Lutz.***

***Without further discussion, the motion was voted unanimously.***

Respectfully submitted,

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Anthony M. Trippi, Clerk  
Shrewsbury's Light Commission